

E-TAX FORMS DATA

The City of New York is now requiring that transfer documents be completed on-line using ACRIS 2.1 E-Tax Forms. ACRIS 2.1 is required for all conveyances of property within the counties of Kings, Bronx, New York and Queens. As a service to our clients, First Class Abstract will create the E-Tax Forms prior to closing upon your request.

If you wish to have Judicial prepare these forms, please review the following information carefully and confirm that all the pre-printed information is correct. Please fill in the social security numbers of all parties, addresses as they will appear on the deed and any other applicable section that is left blank. If possible, allow at least 3 days prior to closing to ensure timely delivery of the completed forms.

PLEASE NOTE: A fee of \$150.00 will be charged to the seller at closing for the creation of these forms.

Title Number: _____

Property Information:

Borough: _____ **Block:** _____
Property Address: _____ **Lot:** _____

Total Consideration: _____ **Date of Conveyance:** _____
Contract of Sale Date: _____

Seller's Information:

Name(s):	Address(es) & Phone Number(s):	Social Security Number(s):
_____	_____	_____
_____	_____	_____
_____	_____	_____

Buyer's Information:

Name(s):	Address(es) & Phone Number(s):	Social Security Number(s):
_____	_____	_____
_____	_____	_____
_____	_____	_____

E-forms delivery options:

Attn: _____ **Fax:** _____ **Email:** _____

If you have any questions, please do not hesitate to contact our office at 516 747-8331

Once completed, please fax this form to 516-747-9038 ATTN: Closing Dept.