

FCA RESEARCH - E-TAX FORMS DATA

The City of New York is now requiring that transfer documents be completed on-line using ACRIS 2.1 E-Tax Forms. ACRIS 2.1 is required for all conveyances within the counties of Kings, Bronx, New York and Queens. As a service to our clients, FCA will create the E-Tax Forms for non-Judicial closings. If you wish to have FCA prepare these forms, please complete the information below at least 3 days prior to closing to ensure timely delivery of the completed forms.

Please fill in the social security numbers, phone numbers, addresses as they will appear on the deed, and any other applicable section that is left blank.

***Please forward a check for \$150 payable to First Class Abstract along with this form for the creation of the transfer documents.**

Property Information:

Borough: _____ **Property Type:** _____
Block: _____ **Condition of Transfer:** _____
Lot: _____ (ie. Fee interest, foreclosure, family transfer, etc.)
Property Address: _____

Total Consideration: _____ **Date of Conveyance:** _____
Contract of Sale Date: _____

Seller's Information:

Name(s):	Address(es) & Phone Number(s):	Social Security Number(s):
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Buyer's Information:

Name(s):	Address(es) & Phone Number(s):	Social Security Number(s):
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

E-forms delivery options:

Attn: _____ **Fax:** _____ **Email:** _____

If you have any questions regarding the E-Tax Forms, please do not hesitate to contact our office at 516-747-8331.